



UNIVERSITY OF THE PUNJAB

Associate Degree in Commerce Part-I Annual Exam – 2022

Roll No.

Subject: Functional English

Paper: BC-305

Time: 3 Hrs. Marks: 100

NOTE: Attempt any FIVE questions in all. Selecting THREE questions from Section A and TWO questions from Section B. All questions carry equal marks. Over attempt will be ignored altogether.

SECTION-A

Q.1 (a) Define the following and give an example for each. (10)

- (i) A declarative sentence (ii) An imperative sentence (iii) An interrogative sentence (iv) An optative sentence (v) An exclamatory sentence

(b) Do as directed: (10)

- I. Why is there a hospital close to those villages? (Change into Negative)
- II. Umar saw some _____ running across the floor. (mouse) (Write the correct form of the nouns in parentheses.)
- III. I sit in my bedroom reading a book. (Change into the past progressive tense of the verbs)
- IV. The applicant, being a householder, he is entitled to a vote. (Correct it)
- V. It started to rain while we _____ tennis. (are playing, were playing, had played) (Choose the correct verb form from those in brackets.)

Q.2 (a) Change the Number. (05)

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| I. Half | III. Mouse | |
| II. Hoof | IV. Sheep | V. Series |

(b) Change the Gender. (05)

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| I. King | III. Ram | |
| II. Monk | IV. Stag | V. Wizard |

(c) Give Antonyms. (05)

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|--------------|------------|-----------|
| I. Expand | III. Proud | |
| II. Disperse | IV. Seldom | V. Wealth |

(d) Give Synonyms. (05)

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|------------|--------------|-------------|
| I. Arrive | III. Weird | |
| II. Bother | IV. Contrary | V. Abstract |

Q.3 (a) Insert correct articles: (05)

- I. Meeting the president was _____ honor for all of us.
- II. Would you pass me _____ salt, please.
- III. Can I borrow _____ paint when you've finished?
- IV. Is there _____ university in your town?
- V. Does every child in the school wear _____ uniform?

(b) Fill in the blanks with suitable prepositions. (05)

- I. There's no excuse _____ such behaviour.
- II. She was lying _____ bed.
- III. How many people were there _____ the concert?
- IV. Please report to reception _____ arrival.
- V. She was sitting _____ an armchair.

(c) Supply the correct form of the verb. (05)

- I. He (be) in class yesterday too
- II. I (study) English every day.
- III. The classroom (be) hot today.
- IV. Ann usually (watch) TV in the evening.
- V. My roommate (help) me with my homework last night.

(d) Use one word for each expression. (05)

- I. A doctor who studies and treats the diseases of children
- II. A person who always expects bad things to happen
- III. The unelected officials employed to do the work of a government
- IV. A person who does not believe that God exists
- V. A person whose job is to take care of people's teeth

Q.4 (a) Use the right options. (10)

- I. My mother still gives me... even though I'm 40 years old. (advise, advice)
- II. Farms can have both positive and negative...on the community. (affect, effects)
- III. He often...to his poverty. (eluded, alluded)
- IV. Many such drugs are...now. (Illicit, elicit)
- V. Many...settle in this country every year. (emigrants, immigrants)
- VI. An...author came to read at the university. (eminent, imminent)
- VII. The... to ride the bus is affordable in our town. (fair, fare)
- VIII. Chickens, ducks, geese, and turkeys are considered.... (fowl, foul)
- IX. ...your reading glasses are on the night stand. (Maybe, may be)
- X. She...her makeup every morning and she ends up looking like a clown. (overdue, overdo)

(b) Form the comparative and superlative degrees of the adjectives given below: (10)

some old much many near (order)

Q.5 Change the voice of the following sentences. (10)

- I. The children were put into a foster home by social workers.
- II. The crime is being investigated by a team of detectives.
- III. They will have completed the task by Friday.
- IV. The new management has offered employees a better deal.
- V. Was the boy helped by Saima.

(b) Change the narration. (10)

- I. "Please help me," begged the unfortunate man.
- II. He said, "I will help you."
- III. Fatima asked, "What do you want?"
- IV. Ahmad asked me, "Can we still get tickets to the game?"
- V. "I took the book home with me," she said

SECTION-B

Q.6 What is a precis? Explain its rules. (20)

Q.7 Read the following Passage and answer the questions given below the passage:

Solar energy is heat energy that comes from the sun. Solar-heat panels concentrate the sun's heat to warm water and create power. Solar power helps save other sources of energy, such as oil, gas, and other fuels. Solar panels collect the sun's heat and change it to useful energy.

A solar heater is made up of large dark glass panels or materials placed on a roof. These panels trap the sun's warmth to heat water. The panels help save fuel by using the heat energy from the sun.

Questions:

1. How can people collect heat energy from the sun? (3)
2. Why do you think solar panels are placed on rooftops? (3)
3. Why do you think solar panels are dark-colored? (3)
4. Make a precis of the passage and give a suitable title to it. (11)

Q.8 Write an Essay on any ONE of the following topics: (20)

Time Management
Knowledge Is Power

Cleanliness is next to Godliness
Safety of Women in Pakistan